

# Plus UAE **OUR SERVICES**

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# SERVICES

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PLUS UAE

# BUSINESS SETUP IN UAE

The United Arab Emirates (UAE) is a global hub for business and commerce, offering a dynamic and investor-friendly environment. Setting up a business in the UAE presents numerous opportunities due to its strategic location, world-class infrastructure, tax benefits, and diversified economy. Here's a concise guide to understanding the essentials of business setup in the UAE.

## Types of Business Structures

The UAE offers various legal structures to suit different business needs:

### Mainland Companies

Allow operations across the UAE and partnerships with government entities.

### Free Zone Companies

Offer 100% foreign ownership, tax exemptions, and simplified processes.

### Offshore Companies

Ideal for international trade and asset protection without a physical office in the UAE.

## Advantages of Business Setup

The UAE offers various legal structures to suit different business needs:

### Tax Benefits

0% corporate tax for most industries and no personal income tax.

### Strategic Location

A gateway between Asia, Europe, and Africa.

### Access to Markets


Free trade agreements and proximity to emerging markets.

### Ease of Doing Business

Streamlined licensing processes and world-class infrastructure.



## Steps to Start a Business

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- **Choose Business Activity:** Determine the nature of your business to comply with UAE regulations.
  - **Select Jurisdiction:** Decide between mainland, free zone, or offshore setup.
  - **Reserve Trade Name:** Ensure your business name complies with UAE naming conventions.
  - **Obtain License:** Apply for a business license based on your activity (e.g., commercial, industrial, professional).
  - **Secure Office Space:** Lease an office or workspace, depending on your jurisdiction.
  - **Register with Authorities:** Complete registration with the Department of Economic Development (DED) or relevant free zone authority.
  - **Visa and Bank Account:** Apply for residency visas and open a corporate bank account.

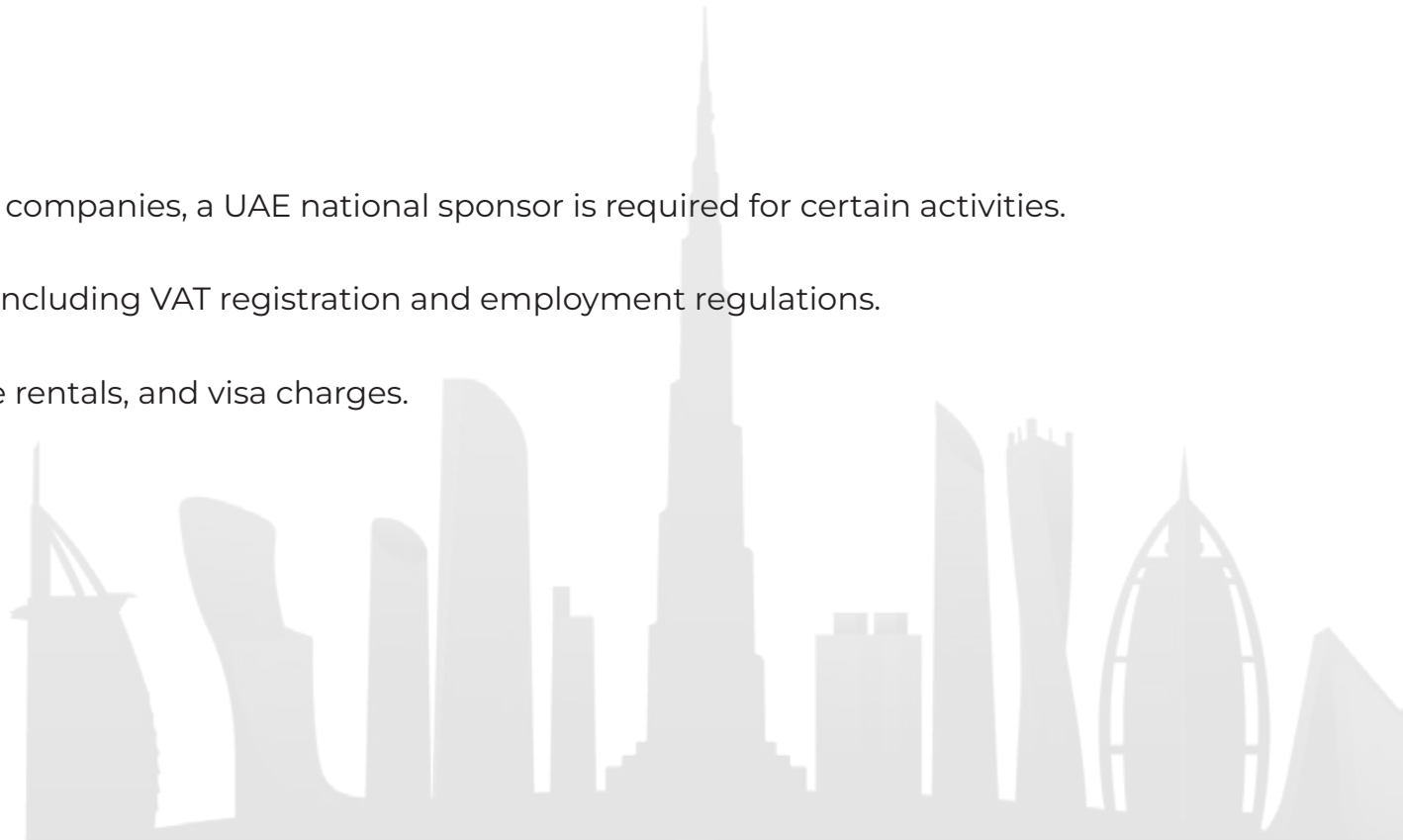
BUSINESS SETUP

## Licensing Types

- **Commercial License:** For trading and general business activities.
- **Industrial License:** For manufacturing and industrial projects.
- **Professional License:** For specialized services such as consulting, legal, and medical practices.

## Key Considerations

- **Local Sponsorship:** For mainland companies, a UAE national sponsor is required for certain activities.
- **Compliance:** Adhere to UAE laws, including VAT registration and employment regulations.
- **Costs:** Consider licensing fees, office rentals, and visa charges.





# VISA & IMMIGRATION SERVICE IN UAE

# 02

## TYPES OF UAE VISAS

- **Tourist Visa**

Short-term visa for leisure travelers, valid for 30-90 days.

- **Employment Visa**

Sponsored by an employer, allowing foreign nationals to work in the UAE.

- **Investor Visa**

For entrepreneurs and investors establishing or owning businesses in the UAE.

- **Golden Visa**

Long-term residency visa for exceptional talents, investors, and skilled professionals.

- **Family Visa**

Enables residents to sponsor their family members for living in the UAE.

- **Freelance Visa**

For independent professionals in creative, IT, and media industries.

- **Transit Visa**

Short-term visa for passengers transiting through UAE airports.



## Key Services Offered

- **Visa Applications and Renewals:** Assistance in applying for and renewing visas efficiently.
- **Residency Permits:** Guidance on obtaining and maintaining UAE residency.
- **Immigration Process Assistance:** Support in navigating UAE immigration laws and regulations.
- **Medical and Emirates ID Processing:** Help with mandatory medical tests and Emirates ID registration.
- **Sponsor Services:** Facilitation of sponsorship requirements for employees, families, or dependents.



## Why Choose UAE Visa Services?

- **Streamlined Processes:** UAE offers one of the fastest and most organized visa application systems.
- **Diverse Categories:** Multiple visa options cater to tourists, professionals, investors, and residents.
- **Proactive Policies:** Flexible residency rules, including long-term and remote work visas.
- **Advanced Online Portals:** Access to smart services for visa tracking and application updates.

## Key Considerations

- **Legal Compliance:** Ensure adherence to UAE immigration laws to avoid penalties.
- **Document Requirements:** Prepare essential documents, including a valid passport, photographs, and proof of purpose.
- **Renewals and Extensions:** Stay updated on visa expiration dates and renewal requirements.

VISA SERVICES

## Support for Businesses

Visa and immigration services extend to companies, enabling them to sponsor employees, manage labor approvals, and ensure legal compliance in hiring expatriates.

With its forward-thinking policies and comprehensive visa options, the UAE facilitates seamless immigration experiences for individuals and businesses. Whether you're visiting, working, or settling in the UAE, professional visa and immigration services ensure a hassle-free journey.



# MISSION VISA

The Mission Visa in the UAE is a short-term visa designed specifically for individuals hired to perform temporary job assignments or short-term projects. This visa type allows companies to bring skilled professionals or workers to the UAE for a limited duration without committing to a long-term residency visa..

## Key Features of the Mission Visa:

### 1. Purpose-Specific Visa:

- o Intended for individuals hired to complete a specific short-term job or project within the UAE.

### 2. Validity:

- o Typically issued for 90 days, with the possibility of extension depending on the nature of the project and company requirements.

### 3. Sponsor Requirement:

- o Must be sponsored by a UAE-registered employer, often through the Ministry of Human Resources and Emiratization (MOHRE).

### 4. Eligibility:

- o Suitable for employees undergoing probationary work periods, short-term contract work, or specific mission-related tasks.

# MISSION VISA

## **5. Ease of Processing:**

- o Streamlined process facilitated by the employer, including obtaining the necessary approvals from government authorities.

## **7. Entry Permitted for Work:**

- o The visa explicitly allows the individual to legally work in the UAE during the mission period.

## **9. Required Documentation:**

- o Documents such as the employment contract, valid passport, passport-size photographs, and an MOHRE offer letter are necessary for the application process.

## **11. Labor Law Compliance:**

- o Complies with UAE labor laws, ensuring the worker's rights are protected during the mission period.

## **6. Medical Insurance:**

- o Mandatory medical insurance coverage must be provided for the duration of the visa.

## **8. No Long-Term Residency:**

- o Does not grant long-term residency rights; workers must exit the UAE upon visa expiration unless another visa is obtained.

## **10. Job-Specific Training or Tasks:**

- o Commonly used for roles requiring immediate deployment, specialized tasks, or training..

## Benefits for Employers and Employees:

- **For Employers:**

- Quick deployment of skilled workers for time-sensitive projects.
- Cost-effective compared to long-term visas.

- **For Employees:**

- Opportunity to gain UAE work experience without long-term commitments.
- Smooth transition for professionals awaiting full-time employment or further visa sponsorship.

The Mission Visa is an excellent option for companies and workers needing flexibility and speed in addressing short-term employment needs.

# PRO SERVICES

# 03

**Public Relations Officer (PRO)** services in the UAE are designed to assist individuals and businesses with government-related documentation and approvals. These services streamline processes such as visa applications, company registration, legal compliance, and other administrative tasks, enabling businesses to focus on their core activities while ensuring adherence to UAE regulations.

## Key Features of PRO Services:

### 1. Visa and Immigration Assistance:

- o Processing employee and family visas, labor cards, Emirates IDs, and residence permits.
- o Handling renewals, cancellations, and modifications of visas.

### 2. Company Formation Support:

- o Guidance on establishing businesses in mainland, free zones, or offshore jurisdictions.
- o Assistance with obtaining trade licenses, approvals, and certificates.



### 3. Document Clearance:

- o Managing attestations, notarizations, and translations of legal documents such as contracts, power of attorney, and certificates.
- o Submissions to government entities like the Ministry of Labor, Immigration Department, and Economic Department.

### 4. Compliance Management:

- o Ensuring businesses meet UAE legal requirements, including VAT registration and labor law compliance.
- o Regular updates on policy changes affecting business operations.

### 5. Efficient Government Liaison:

- o Acting as a direct liaison with UAE government authorities to ensure smooth processing and faster approvals.

### 6. Timely Renewals:

- o Proactively managing license and visa renewal schedules to avoid penalties or disruptions.

## 7. Employee Onboarding:

- o Managing employment contracts, medical testing, and onboarding formalities for new hires.

## 8. Cost-Effective Services:

- o Reducing administrative burdens and costs associated with in-house PRO functions.

## Benefits of PRO Services:

- **Time-Saving:** PRO services handle time-consuming government processes, enabling businesses to focus on growth.
- **Legal Compliance:** Professionals ensure adherence to all UAE rules and regulations, avoiding fines or penalties.
- **Access to Expertise:** Knowledgeable teams navigate complex regulations efficiently, reducing errors.
- **Convenience:** End-to-end solutions for all government documentation and approvals.

## Who Needs PRO Services?

- Entrepreneurs starting new businesses.
- Established companies managing employee visas and legal paperwork.
- Individuals requiring personal documentation such as visas or attestations.

PRO services in the UAE are essential for businesses and individuals looking to navigate government processes effortlessly. By leveraging these professional solutions, you can ensure smooth operations, legal compliance, and peace of mind in all administrative matters.

# CICPA PASS & SECURITY CLEARANCES

# 04

**The Critical Infrastructure and Coastal Protection Authority (CICPA) Pass** and other security clearances in the UAE are essential for individuals and businesses operating in sensitive or restricted areas. These passes and clearances ensure authorized access to critical infrastructure zones, adhering to the UAE's stringent security protocols.

# Key Features of CICPA Pass & Security Clearances:

## 1. Purpose of the CICPA Pass:

- o Grants access to restricted areas such as military zones, oil and gas facilities, ports, airports, and critical infrastructure.
- o Required for individuals working in or visiting high-security zones.

## 2. Eligibility:

- o Employees of companies operating in critical industries such as energy, maritime, aviation, and defense.
- o Contractors, suppliers, and visitors requiring access for project-related activities.

## 3. Application Process:

- o Submission of personal details, employment documents, and supporting credentials.
- o Background checks conducted by the relevant security authorities.

## 4. Document Requirements:

- o Valid passport and Emirates ID.
- o Company-issued employment or assignment letter.
- o Security clearance application form and photographs.

## 5. Other Security Clearances:

- o Security Passes for Free Zones: Required to access specific free zones or industrial areas.
- o Police Clearance Certificate: Verifies an individual's criminal record or lack thereof, often required for visa and employment purposes.
- o Security Permits for Events: Ensures proper permissions for organizing public or private events in the UAE.

## 6. Duration and Renewals:

- o CICPA Pass is valid for a specific duration (e.g., 1 year) and must be renewed before expiration to avoid penalties or disruptions.

## 7. Mandatory Compliance:

- o All businesses operating in critical sectors are required to ensure their employees and contractors have the necessary clearances.

## Benefits of CICPA Pass & Security Clearances:

- **Regulatory Compliance:** Ensures companies and individuals adhere to UAE laws and security protocols.
- **Enhanced Security:** Protects sensitive infrastructure from unauthorized access.
- **Seamless Access:** Enables smooth operations for businesses in restricted zones.
- **Employer Accountability:** Demonstrates a company's commitment to UAE security regulations.

## Industries Requiring CICPA Pass:

- **Oil and Gas:** Workers involved in exploration, production, and supply chain activities.
- **Maritime:** Port operators, shipping companies, and contractors.
- **Aviation:** Personnel accessing airports and air traffic control facilities.
- **Defense and Critical Infrastructure:** Contractors and consultants working on government projects.

By obtaining a CICPA Pass or other required security clearances, businesses and individuals can operate seamlessly while ensuring compliance with the UAE's robust security measures. These clearances reflect the UAE's commitment to safeguarding its critical sectors and infrastructure.

CICPA  
PASS





# VENDOR REGISTRATION & PREQUALIFICATION SERVICES

# 05

**Vendor registration** in the UAE is a critical process for companies looking to supply goods or services to government entities, private organizations, or free zone authorities. It allows businesses to establish themselves as approved suppliers and participate in procurement and tendering opportunities across various sectors.



# Key Features of Vendor Registration in UAE:

## 1. Purpose:

- o Enables businesses to be recognized as authorized vendors.
- o Facilitates access to tenders, contracts, and procurement opportunities with UAE-based organizations.

## 2. Application Process:

- o Vendors must submit their company details, trade license, and other relevant documentation to the respective organization or authority.
- o Evaluation of vendor credentials ensures compliance with UAE laws and organizational standards.

## 3. Required Documents:

- o Valid UAE trade license.
- o VAT registration certificate (if applicable).
- o Company profile, including previous experience and project portfolios.
- o ISO or other industry-specific certifications (if required).
- o Emirates ID and passport copies of business owners or authorized personnel.
- o Bank details for payment purposes.

## 4. Prequalification

- o Some entities may require a prequalification process to verify financial stability, technical capability, and compliance with safety standards.

## 5. Approval and Listing:

- o Once approved, vendors are added to the organization's supplier database and gain eligibility to bid for contracts and procurement requests.

## Benefits of Vendor Registration in UAE:

- **Increased Business Opportunities:** Access to lucrative government and private-sector projects.
- **Credibility and Trust:** Being a registered vendor enhances a company's reputation and credibility.
- **Compliance and Transparency:** Ensures adherence to UAE regulations and organizational requirements.
- **Streamlined Operations:** Simplifies the procurement process, making it easier to collaborate with large entities.

## Key Sectors Requiring Vendor Registration:

- **Government Entities:** Organizations like ADNOC, DEWA, and RTA require vendors to register before participating in tenders.
- **Free Zones:** Vendors working in zones like JAFZA, DMCC, or DIFC must register with the respective authority.
- **Construction and Engineering:** Registration is mandatory for contractors and suppliers bidding for large-scale projects.
- **Oil and Gas:** Vendors must meet stringent requirements for safety and compliance

## Online Registration Platforms:

- Many UAE organizations offer online portals for vendor registration, ensuring efficiency and transparency in the application process.

Vendor registration in the UAE opens doors to a wide range of opportunities, making it an essential step for businesses aiming to expand their presence in the region. By completing this process, companies can ensure compliance, build trust, and position themselves as key players in the UAE market..

# LOCAL REPRESENTATION FOR SERVICE PROVIDERS & SUPPLIERS

# 06

Local representation is a vital service for international service providers and suppliers seeking to establish their presence in the UAE market. This representation ensures compliance with UAE laws and provides a bridge between foreign businesses and local clients or government entities. It enables companies to offer their services and products effectively while navigating the local regulatory landscape.

## Key Features of Local Representation:

### 1. Compliance with UAE Laws:

- o Foreign companies require a local representative or agent to operate in the UAE without establishing a full-fledged office.
- o Ensures adherence to legal and commercial regulations in the region.

### 2. Facilitating Business Operations:

- o Acts as a liaison between foreign businesses and local government authorities, ensuring smooth communication and processing of approvals.
- o Handles documentation, trade licenses, and other administrative tasks.

### 3. Market Access:

- o Enables suppliers and service providers to access lucrative opportunities in sectors like construction, oil and gas, infrastructure, and technology.
- o Local representatives help connect businesses with potential clients, government entities, and large corporations..

### 4. Vendor Registration Assistance:

- o Supports foreign companies in registering as approved suppliers with UAE government entities, free zones, and private organizations.

### 5. Cultural and Legal Expertise:

- o Local representatives possess in-depth knowledge of UAE market trends, regulations, and business culture, ensuring smooth market entry.

### 6. Flexible Engagement Models:

- o Representation can be structured as a service agent, local sponsor, or distributor, depending on the business model and regulatory requirements.



## Benefits of Local Representation:

- **Streamlined Operations:** Eliminates the need for a physical presence while ensuring smooth business operations.
- **Regulatory Compliance:** Ensures all activities adhere to UAE laws, avoiding legal complications.
- **Market Insights:** Provides valuable local market knowledge and connections to drive business growth.
- **Cost Efficiency:** Reduces the cost of setting up a local office or branch by leveraging the services of an established representative.
- **Facilitated Growth:** Opens doors to government contracts, tenders, and partnerships with local businesses.

## Ideal for:

- International suppliers and service providers targeting UAE clients or projects.
- Companies in industries like oil and gas, IT services, engineering, and logistics.
- Businesses seeking vendor registration or tender opportunities with UAE government or private entities.



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